



## DAY STRUCTURE PROCEDURE

### FIRST BELL

**8:45AM**

*First Bell - 8:45am. This means children come inside and get organised for the day i.e. bag in, chairs down, lunch orders in, books ready for reading , pencils out etc. (Children can return to yard if organised)*

### MUSIC

**8:52am**

*Students move to classes or seats*

### CLASSES COMMENCE

**8:55AM am to 10:55AM**

*Second Bell - Start work 8:55. All children are to be inside*

### RECESS

**10:55AM to 11:20AM**

*(Supervised eating done in classes)*

### MUSIC/BELL

**11:17AM to 11:20AM**

*Music - 11:17am to 11:20am. Bell rings 11.20am Staff and students move to classrooms.*

### SUPERVISED EATING TIME

**1:20PM - 1:30PM**

### LUNCH BREAK

**1:30PM to 2:12PM**

### MUSIC/BELL

**2:12PM to 2:15PM**

*Music - 2:12pm to 2:15pm - Staff and students move to classrooms.*

### LAST SESSION

**2:15PM to 3:15PM**

### STUDENTS DISMISSED

**3:15PM**

**Please Note: End of term dismissal is usually 1.30pm but can change – please refer to the weekly Newsletter to be kept up to date.**